



**INFORMATION ON VOTING PROCEDURE
WITHIN GENERAL MEETING OF SHAREHOLDERS**

- 1. According to corresponding provisions of CNVM Regulation no. 6/2009, each participating shareholder (in person or by proxy) in the General Meeting of Shareholders shall receive a bulletin for vote bearing the seal of the issuer and containing all items of the agenda, as well as the following options: “for”, “against” or “abstain”.*
- 2. According to provisions of art. 130 (2) of Companies Law no. 31/1990, in case of electing the managing directors, the vote is a secret vote and the bulleting for vote shall be prepared so that the individual voting of all candidates for the position as managing director is provided.*
- 3. If the shareholders expressing the vote by correspondence participates personally or by proxy in the General Meeting, the vote by correspondence expressed for that general meeting shall be cancelled, as only the vote personally expressed or expressed by proxy are taken into consideration.*

MECANICA FINA S.A.